Building School-wide Expectations based on characteristics of an Ideal Student

**Step 1: Identify Important Behaviors & Themes**

1. Brainstorm **specific behaviors** you would like to ‘see’ students demonstrate in your school and write them down in the **left-hand** column below. ***Consider the emotional engagement, social and emotional behaviors students need to be successful*.**
2. Identify themes or characteristics that best describe each behavior. List those themes in the **right-hand column**.
3. Review the themes in the right-hand column. Circle, highlight or color-code the most common themes and list them in item **#4**.

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| **Specific POSITIVE Behaviors of a Successful Student** | | **Theme/Characteristic** |
| Examples | On-time to school | Responsible, Respectful |
|  | Speaks out and/or stands up for others | Caring, Supportive, Empathetic |
|  | Asks for help, when needed | Initiative, Self-Advocacy, Self-Aware |
|  | Prepared for class/activity | Readiness, Responsible |
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1. Common Themes/Characteristics:

**Example:**

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| --- | --- | --- | --- |
| **Theme/Characteristic** | | **Theme/Characteristic** | **Theme/Characteristic** |
|  | Responsible |  |  |
|  | |  |  |
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**Step 2: Check Data**

1. List your school’s top disciplinary infraction and two other common offenses below.

**Example:**

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| --- | --- | --- | --- |
| **Most Common Disciplinary Infraction** | | **Common Disciplinary Offense** | **Common Disciplinary Offense** |
| Tardy |  |  |  |

**Step 3: Check Guidelines**

1. List the themes from item **#4** in the table below and complete the checklist to ensure each theme meets the guidelines for a school-wide expectation.

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| --- | --- | --- | --- | --- | --- | --- |
| **Theme** | **Addresses Data** | **Addresses Mental Health** | **Addresses Academics** | **Broadly Stated & Positively Worded** | **Applies to Everyone** | **Applies in ALL settings** |
| Responsible | Yes (Tardy) | Somewhat | Yes | Yes | Yes | Yes |
| **Example:** |  |  |  |  |  |  |
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**Step 4: Collaborate to Finalize Expectations**

1. Develop strategies for collaborating with stakeholders to get input and feedback on the themes to help determine your school’s final 3-5 Tier 1 school-wide expectations.
2. Determine how the final expectations will be selected and shared with all stakeholders.

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| --- | --- | --- | --- | --- |
| **Stakeholder**  **Groups** | How will the team share the activity information? (method) | Who will share & when? | How will feedback & input **from** stakeholders be collected? (method) | How & when will the final ~3-5 expectations be determined and shared? |
| **Staff** | *Examples: Email, Newsletter, Facebook,* ***All Staff Meeting****, etc.* |  | *Examples: Padlet,* ***anonymous boxes/buckets near mailboxes or in teacher’s lounge****, classrooms, etc.* | ***The PBIS Team Determines the Official School-wide Expectations*** |
|  |  |  |  |
| **Students** | *Examples:* ***Classroom Activity******(post-it notes)****, Circle Time/Dialog Circle, etc.* |  | ***Post-it notes collected by teachers and then given to the PBIS Team, grade level teams, etc.*** |  |
|  |  |  |  |
| **Families** | *Examples: Email,* ***Newsletter****, flyer, etc.* |  | ***QR Code***  A qr code on a white background  AI-generated content may be incorrect. |  |
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