

## TIER 1 ACTION PLAN

| SUB SCALE             | ITEM<br>(What is the problem/issue/task to be addressed?) | CURRENT SCORE                 | ACTIONS<br>(To-do List)  | PERSON(S) RESPONSIBLE     | TIMELINE  |
|-----------------------|---|-------------------------------|--|---------------------------|---|
| <b>TEAMS</b>          | 1.1 TEAM COMPOSTION                                       |                               |  |                           |   |
|                       |   | 1.2 TEAM OPERATING PROCEDURES |  | 1. ID meeting time & date | PBIS Team   |
|                       |   |                               | 2. Schedule subs   | Principal                 | 9/2016  |
|                       |   |                               | 3. Confirm with team members   | Team Leader               | 9/2016  |
| <b>IMPLEMENTATION</b> | 1.3 BEHAVIOR EXPECTATIONS                                 |                               | 1. Identify “hot spots” in common areas  | Staff                     | 1st staff meeting   |
|                       |   |                               | 2. Draft 3-5 positively stated behavioral expectations to share with staff             | PBIS Team                 | Share draft (via-email) within 2 weeks of identifying “hot-spots” |
|                       |   |                               | 3. Create behavioral matrix for common areas and post                                  | PBIS Team                 | 11/2016   |
|                       | 1.4 TEACHING EXPECTATIONS                                 |                               | 1. Create sample lesson plan for teaching expectations (teachers can modify if needed) | PBIS Team                 | 11/2016   |
|                       |   |                               | 2. Expected behaviors are taught using lesson plan                                     | Staff                     | 12/2016   |
|                       | 1.5 PROBLEM BEHAVIOR DEFINITIONS                          |                               | 1. Define problem behaviors  | Staff                     | 1st staff meeting   |
|                       |   |                               | 2. Create procedure for managing problem behavior PBIS Team                            |                           | 9/2016  |
|                       |   |                               | 3. Share with staff and families   | Principal                 | 9/2016  |

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|--|--|----------------------|--|------------------------------|-----------------|
|  | 1.6 DISCIPLINE POLICIES  |                      |  |                              |                 |
|  | 1.7 PROFESSIONAL DEVELOPMENT                                     |                      |  |                              |                 |
|  | 1.8 CLASSROOM PROCEDURES   |                      | 1. Classrooms are informally implementing Tier 1 | Staff                        | 12/2016         |
|  | 1.9 FEEDBACK AND ACKNOWLEDGEMENT                                 |                      | 1. Formal system created and shared with staff   | PBIS Team                    | 11/2016         |
| 2. Formal system in place and being used by 90% of staff |  |                      | Staff  | 12/2016                      |                 |
|  | 1.10 FACULTY INVOLVEMENT   |                      |  |                              |                 |

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|                        | 1.11 STUDENT/FAMILY/COMMUNITY INVOLVEMENT                 |               |  |                       |          |
| <b>EVALUATION</b>      | 1.12 DISCIPLINE DATA                                      |               | 1. Centralized data system in place  | Principal             | 11/2016  |
|                        |   |               | 2. Team has access to data monthly   | Data Collector        | 11/2016  |
|                        |   |               | 3. Graphs provided to show frequency of problem behavior events by behavior, location, time of day and student | Data Collector        | 12/2016  |
|                        |   |               | 4. Graphs shared monthly at staff meeting  | Data Collector        | 12/2016  |
|                        | 1.13 DATA-BASED DECISION MAKING                           |               |  |                       |          |
|                        | 1.14 FIDELITY DATA  |               |  |                       |          |
| 1.15 ANNUAL EVALUATION |   |               |  |                       |          |