



PBIS HANDBOOK ORGANIZER

PBIS Essential Feature	Materials & Documentation
Teaming	• <u>School vision and/or mission</u> • <u>Team Roster</u> • <u>Schedule of meeting dates</u> • <u>Action Plan</u>
Professional Development	• <u>Staff Communication System</u> • School-wide MTSS plan (<i>including PD Action Plan</i>) • Scripts for student conferences and/or parent contact
Expectations	• <u>Expectations Matrix</u> • Expectations Posters • Common area procedures • <u>Lessons for teaching expectations</u> • Schedule for teaching expectations
Feedback & Acknowledgements	• <u>Schoolwide acknowledgement system description & information</u> • Schedule for rewards, <i>if applicable</i>
Discipline Systems	• <u>Staff-managed & office-managed behaviors with definitions</u> • <u>Behavior Flowchart</u> (<i>Schoolwide system to discourage unwanted behaviors</i>) • <u>Menu of behavior interventions</u> • <u>Procedures for documenting behaviors</u> ◦ <u>Office referral form</u> ◦ <u>Minor behavior form/tracker</u> ◦ Directions for submitting forms/incidents
Classroom Practices	• <u>Classroom expectations blank matrix/poster</u> • <u>Low cost/no cost acknowledgement ideas</u> • Strategies for managing/addressing behaviors
Involvements	• <u>Opportunities for staff feedback on PBIS practices</u> • New student orientation to PBIS practices • <u>PBIS information for families</u>
Data	• <u>Instructions for viewing/reviewing behavior data</u>