Sample School

Major Office Discipline Referral

**Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Location**

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Time:** \_\_\_\_\_\_\_\_ Playground Library

**Teacher:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cafeteria Bathroom

**Grade:** PreK K 1 2 3 Hallway Computer Lab

**Referring Staff:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Classroom Gym/Music/Art

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| --- | --- | --- | --- |
| **Major Problem Behavior** |  | **Administrator Decision** | |
| * **Aggressive Physical Contact-** making contact with another person’s body with the intent of causing harm (Standard 1) * **Chronic Refusal to Follow School Rules-** three or more minor discipline referrals within 5 days (Attached) (Standard 3) * **Major Property Damage-** destroying school property (Standard 3) * **Throwing Large Objects-** Propelling objects that are heavy or large and could cause bodily harm (Standard 1) * **Harassment/Bullying-**pervasive unwelcome verbal, written, physical or emotional conduct with imbalance of power (Standard 2) * **Abusive Language-** inappropriate words directed at/intended to offend a particular person or group (Standard 2) * **Weapons-** possession of real or fake guns, knives or other weapons readily capable of causing bodily harm (Standard 3) * **Other**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | * Student Conference * Parent Conference * Loss of Privilege * Restitution * Time in Office * After-School Detention   Date: \_\_\_\_\_\_\_\_\_\_\_\_\_   * In-School Suspension   Half Day \_\_\_ Full Day \_\_\_\_\_   * Out-of-School Suspension   Date:\_\_\_\_\_\_ # of days:\_\_\_\_\_   * Referral to SAT * Referral to School Counselor * Referral to Social Worker * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **What is the purpose of behavior?**   * Obtain Attention – engages in behavior to gain adult or peer attention * Obtain items/activity – engages in behavior to gain preferred items or activities * Avoid a Person- engages in behavior to escape an adult or peer * Avoid task or activity- engages in behavior to escape work or activity, academic or non-academic * Reaction to an event * Unknown- unclear reasons | Administrator Comments: | | |
| Teacher’s Comments/Description of Event: | | | * ) |

**Parent Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_