

Coaching Calendar

Month	School Wide Implementation/Monthly Goals	Data Reminders
August	<ul style="list-style-type: none"> • Post Expectations and Matrix • Plan a staff kick-off and orientation for all staff • Schedule PBIS monthly meetings • Plan for informing parents about expectations 	Build Evaluation and Data Infrastructure- <ul style="list-style-type: none"> • Designate team member who will review and retrieve surveys • Designate who will gather and report office discipline referrals using WVEIS • Create time within each meeting to for reviewing and using all data for decisions
September	<ul style="list-style-type: none"> • Recognize staff for implementation efforts • Add school-wide assemblies and celebrations to the school calendar • Establish a PBIS spot where staff congregate and post data, goals, artifacts etc. 	Develop Survey Questions- <ul style="list-style-type: none"> • What do you want to know • What information can be collected • How when should information be collected
October	<ul style="list-style-type: none"> • Teach social skills to all students • Keep the focus positive and proactive to prevent problem behavior • Encourage and Acknowledge the PBIS team administrator, staff and students for a great start to the school year • Model and encourage giving specific feedback to students 	Survey Questions-Ask yourself/team <ul style="list-style-type: none"> • Are we doing what we said we would? Are we implementing PBIS • Review TFI Essential Features • Are we on track with the action plan • Complete the TFI Walkthrough Tool
November		
December	<ul style="list-style-type: none"> • Remind staff and students the importance of consistency in maintaining a positive climate • Re-teach expectations in the weeks and days before major break • Maintain routines and expectations until last day before break 	Office Discipline Referrals- <ul style="list-style-type: none"> • What is the problem behavior • How often is the problem happening • Where is the problem happening • Who is engaged in the behavior • When is the problem most likely to occur • Why is the problem sustaining
January	<ul style="list-style-type: none"> • Use New Year boosters to promote and motivate staff and students 	Going From General to Specific- <ul style="list-style-type: none"> • General-<i>“There are too many referrals”</i>

	<ul style="list-style-type: none"> • Tweak recognitions, acknowledgments to keep PBIS exciting • Re-teach matrix to staff and students • Look for traffic flow and adequate and active supervision • If there are area of concern, discuss these at a PBIS team meeting 	<ul style="list-style-type: none"> • Specific-<i>“There are more office discipline referral for aggression on the playground than last year. These occur during first recess with large numbers of students. The aggression seems to be related to getting access to the new playground equipment”</i>
February		
March	<ul style="list-style-type: none"> • Spend 3-5 minutes in each classroom • Count the positive student contacts and negative student contacts • Divide number of positives to number of negatives to determine ratio • Report out results to PBIS team • Brainstorm ways to increase positive interactions in all school settings 	Reflection- <ul style="list-style-type: none"> • Compare data to last year • How does the data compare to our preferred status • What is the overall pattern of ODRs • What other data do we need to make a good decision
April	<ul style="list-style-type: none"> • Start planning end of the year celebrations with staff and students • Consider inviting superintendent or board member to visit your school to discuss PBIS at your school • Keep PBIS visible-share data with staff monthly 	Data Organization- <ul style="list-style-type: none"> • How will report your progress to faculty, parents and others • Prepare a poster, PowerPoint, newsletter etc. with data to show progress
May	<ul style="list-style-type: none"> • Share past accomplishments and goals for next year with staff • Celebrate with your team, staff, students and families • Share data and where you are in implementation process of critical features 	Survey questions-Ask yourself/team <ul style="list-style-type: none"> • Did we implement PBIS with fidelity • If we are implementing PBIS is it making a difference • Are we improving, staying steady or getting worse • Evaluate and revise action plan for the fall
June	<ul style="list-style-type: none"> • Collect end of the year data for any summer work, academy or training you may attend • Reinforce and maintain routines until last day of school 	Summarize Report- <ul style="list-style-type: none"> • Why you chose to adopt PBIS • Your goals • Your accomplishments

	<ul style="list-style-type: none">• Enjoy your summer. You deserve it!	<ul style="list-style-type: none">• Student outcomes• Next steps
July		