



## PBIS Coach Checklist

Item	Due Date	To	Red Flags
Attend PBIS Academy	September, October & November		Principal misses a day of the training
School Submits Team Roster	September	Coach and PBIS Coordinator	Not being updated as team members' change
Team Meeting Agenda/Minutes Submitted by PBIS Team Leader	Monthly	Coach	Teams stop submitting agendas and minutes  Content of meeting weak
Tiered Fidelity Inventory (TFI) Tier 1 Baseline and End-of-The Year Score	September May	Coach and PBIS Coordinator	Team does not understand the fidelity tool  Team does not refer to the tool monthly
Suspension and Expulsion Data		PBIS Coordinator	School does not submit data
Action Plan Submitted by PBIS Team Leader	Monthly	Coach	Team does not refer to and update action plan
Attend Fall Follow-Up	March		
Participate in Monthly Coaching Meetings/Webinars	Monthly		Coaches are not participating